

CHERRAAN'S COLLEGE OF PHARMACY

**521,siruvani main road, Telungupalayampirivu, Coimbatore-39
(Affiliated to the TamilnaduDr.M.G.R Medical University, Chennai, Approved by
Pharmacy council of India (PCI) &All India Council for Technical Education(AICTE),
New Delhi)**

COMING TOGETHER IS A BEGINNING

KEEPING TOGETHER IS A PROGRESS

WORKING TOGETHER IS A SUCCESS

STUDENT HANDBOOK

20 years of academic excellence

About the institution:

Cherraan's institute of Health science was established in the year 1992 to disseminate paramedical education. Under this Health institute. Cheran's college of pharmacy is functioning successfully. The institute has regularly produced eminent students who are placed all over the world all over the world.

The trust was founded by the industrialist and philanthropist Mr.K.C.Palanisamy B.E, Ex. M.L.A., Ex.M.P to impart education of higher standards. Our 20-year-old prestigious institution has an excellent infrastructure with well-equipped laboratories, library, TeachingAids, computer lab and expert faculty members.

Courses offered:

- Pharm.D – 6 years
- B.Pharm – 4&3 years
- M.Pharm- 2 years
- Specialties: Pharmaceutics, Pharmaceutical analysis, Pharmacology
- Ph.D

General information:

Address: Cherraan's college of pharmacy,521,siruvani main road,
Telungupalayampirivu, Coimbatore-39

Phone number:

CIHS Office:0422-2346194

Pharmacy college:0422-2343380

E-Mail Id-cihs2002@yahoo.com

For Admission:7338826995

For Ragging:ccpques@gmail

Fees Details:

Fees should be paid on or before Jan 10/ June 10 in the following account number without fail.

Tuition fees:

Bank: Axis bank

Branch: Avinashi branch

Account No:91101008543247

IFSC Code: UTIB000090

Hostel fees:

Bank: Axis bank

Branch: Avinashi branch

Account No:

IFSC Code: UTIB000090

PERSONAL INFORMATION

Name :

Class & Reg. no:

Date of Birth:

E-mail:

Permanent Residential Address:

Telephone no:

Driving License no:

Passport details:

Bank name & Account no:

Health record:

Allergic to:

Specs Lens (L/R):

Blood Group:

Reference contact address:
(Only during emergency)

RULES AND REGULATIONS

An Opportunity:

The Institution provides ample opportunities for healthy and corporate living. Therefore, the students are expected to maintain a friendly relationship with the entire faculty members, senior and junior fellow students. Necessary infrastructure and amenities are provided for the healthy development of soul, mind, and body of every individual. The rules and regulations are mainly for ensuring harmonious living and to inculcate self-discipline, cultivate values of honesty, integrity, responsibility and leadership in the student for a successful future as young and dynamic professional with a social concern.

Every student must:

Introduction:

Adhere to the rules and regulations of the institution and discharge their responsibilities as a student with diligence, fidelity, and honor.

Not indulge in any act of indiscipline in the Institution campus and must behave and conduct themselves / appropriately. Be polite and courteous to all and be obedient to the members of the faculty. Enter and leave the classroom with the permission of the Teacher. Maintain silence on campus and support an ambiance of learning and scholastic pursuits. Maintain the campus as a place of learning and an exclusive academic zone

Progress in Studies:

Be aware that, in case progress in studies is uniformly poor even after adequate steps taken for improvement, the student is liable to be sent out of the institution.

Tobacco/Alcohol/Drugs:

Refrain from possessing, consuming or distributing alcohol, narcotic and psychotropic substances and tobacco.

Peace on Campus:

Maintain peace in the campus. Students should not destroy, damage, deface or remove the institution property, or disturb or injure any person under the pretext of celebrating/inducting/pledging or for any other reason like a rivalry, extortion etc.

Punctuality and Classes:

Follow the college timings, class timings, Be punctual and put in full attendance to classes every day. The student must have a minimum of 90% physical attendance to be eligible to appear for the end of university examinations. Those with less than 90% attendance will not be allowed to write their university examination

Identity Card:

Not fail to wear their **identity card** while on the campus. They should be in possession of the identity cards at all times for verification. Defaced or broken ID cards are invalid. The ID card is required for use in the Library. It is also necessary for admission to Examination and Laboratories. The student is responsible for any charges accounted on this card. The lost ID card is alive till TC is taken. ID once issued is valid until the end of the course. Loss of ID due to theft /misplacement or otherwise will be replaced. Students must take care of the ID Card.

Cell phones:

The Institution does not permit cell phones on campus, however, students may keep a cell phone with their residences. Parents have informed the possible misuse of cell phones and the damages which may result to the character of the student. Misuse of cell phones is punishable as per the cyber law. Any student using cell phone to solicit illegal relationships, illicit deals and illegal activities like ragging and banned substances will be expelled from the Institution

Ragging:

Not directly or indirectly commit, participate, abet, and instigate Ragging inside or outside the University.

Violation: Expulsion from the campus. Legal action as per law

RAGGING IS STRICTLY PROHIBITED INSIDE & OUTSIDE THE CAMPUS

Ragging is a crime in law. It is a non-bailable cognizable offense. The Govt. of Tamil Nadu has banned ragging in educational institutions vide its order no.: 7 of 1997 dated 14-02-1997, which makes ragging punishable. Students, whoever directly or indirectly commits, participates in, abets or instigates ragging within or outside campus shall be punished accordingly.

1. Imprisonment up to a term of 3 years and.
2. Dismissal from the Institution. The students so dismissed shall not be admitted to any other educational institution.

The students are warned not to commit any act that could be construed as ragging..

NOTE: Students must note that the violation of the rules and regulations stated above will result in severe punishment.

Students shall report the ragging through the email Id ccpques@gmail.com for necessary action

Not indulge in eve teasing, which is a cognizable offense punishable by law with damaging consequences. It is strictly prohibited in the campus and punishable when indulged both inside and outside the campus.

Violation: Expulsion from the University.

Not write, make, bring, distribute, display or circulate unauthorized notices, pamphlets, and leaflets on the campus. Not paste notices or posters in the Residence or University. Not forward, send or circulate unauthorized information through SMS or email.

Laptops:

Not misuse the Laptops for gaming or watching movies and non-academic purposes. I year students should not possess any laptops / Computers. Laptops will be periodically checked by the faculty.

Responsibilities of Students:

1. Reading, understanding and complying with the faculty's academic regulations,
2. Obtaining and carrying a student photo ID card

3. Paying fee on time.
4. Verifying the theory and practical class attendance to their class in charge.
5. Applying for a bonafide certificate before one week.
6. Applying for convocation and Transfer Certificate on completion of the Course

FEES:

The student should pay the required fees as stipulated in time. Delay in transit with respect to the above fee cannot be quoted as the reason for delayed payment. The parent/student should accept the obligation to pay all fees on schedule and should be aware failing which the student would be put out of rolls and restrained from attending classes, write exams. Fees must be paid before the commencement of each term.

All fee must be paid 15 days prior to the beginning of Jan/June.

While making remittance ensure the student's name and register number is clearly mentioned. Inform to the college accountant for maintaining a clear account in your name.

OUT OF ROLLS NORMS:

Students are put out of rolls on 2 counts

(a) Disciplinary action

(b) NonPayment of Fees

DRESS CODE:

All the Students should adhere to the following dress code within the campus on all Academic working days.

Men: Students must be neatly dressed in Uniform and clean-shaven with a decent hair cut at all times when in the campus. Earrings & Ear Studs are not permitted. Uniform (tucked in) and shoes is compulsory within the campus. [T-shirt / Jeans (of any type including cargo) and low waist trousers are not permitted.]

Girls: Girl students are required to wear either salwar kameez or churidar with dupatta pinned at the shoulders or sarees and should wear uniform with the shoes

Laboratory & Workshops:

All students should wear laboratory coat /Shoes when they are in labs/workshop classes.

CLASS ATTENDANCE:

Students must strive to excel in academics right through the course and put in 100% physical attendance. There is no provision for any condonation. A student requires a minimum of 90% (Theory/Practical) physical attendance to be eligible to write the examinations. Students with less than 90% attendance will not be allowed to write their internal exam and university exam.

Students can avail on Duty Permission to attend/participate approved programs/activities. However, the student must have 90% minimum attendance at the end of the semester to be eligible to write the Examination after taking into account the permission, medical leave, and other leave.

CLASS TIMINGS:-9.00a.m to 5p.m

INTERNAL ASSESSMENT:

1. Normally 3 internal exams(both theory and practical) are given. Students should be present for all 3 exams
2. There will be no provision for re-exam.
3. Total marks are for 100(both Theory and Practical).At last, internals are calculated for 50 marks(Theory+Practical+Record)
- 4.Completed record should be submitted during each internals.(compulsory)

Students are free to approach the faculty/officials for any clarifications between 4.00 p.m and 5.00 p.m and the faculty will be available during these hours to clarify doubts and to mentor the students. Students should make use of the facility provided.

ACADEMIC MISCONDUCT:

Academic Integrity:

Assignments, tests, and examinations are designed for students to show the instructor how well they have mastered the course material. When the instructor evaluates the student's work, it must, therefore, be clear which ideas and words are the students's own. In general, there must be academic integrity in the students

doing course work and producing an original thesis in which acknowledgment is given for other people's ideas or works. Students should be aware that, while collaborative or group work on assignments may be encouraged in some disciplines, it is not acceptable in others. Discussion of ideas with faculty and other students is both allowable and important, provided that credit is given in written work for ideas that are not one's own. Group study is likewise permissible unless explicitly forbidden by the instructor.

Violations – Acts of Academic Misconduct:

Acts of academic dishonesty or misconduct include acts which contravene the general principles. In this section, some of these acts are described. Others which are not explicitly described here may also be considered academic misconduct. All forms of academic misconduct are considered serious offenses within the campus.

Cheating:

Cheating constitutes academic misconduct. Cheating is dishonest behavior (or the attempt to behave dishonestly), usually in tests or examinations. It includes:

Unless explicitly authorized by the course instructor or examiner, using books, notes, diagrams, electronic devices, or any other aids during an examination, either in the examination room itself or when permitted to leave temporarily;

Copying from the work of other students.

Communicating with others during an examination to give or receive information, either in the examination room or outside it.

Consulting other on a take-home examination (unless authorized by the course instructor) Commissioning or allowing another person to write an examination on one's behalf. Not following the rules of an examination; Altering answers on an assignment or examination that has been returned

Wishing you all the best

for your

bright and wonderful future

as a

Great Pharmacist